

IDAHO CONTRACTORS BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 7/21/2020

BOARD MEMBERS PRESENT: Rodney Underhill - Chair
Todd B Webb
Justin (Jessee) Rosin
Michael Arrington

BOARD MEMBERS ABSENT: David Shurtleff

DIVISION STAFF: Dawn Hall, Section Chief
MiChell Bird, Section Chief
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Kim Aksamit, Board Specialist

The meeting was called to order at 10:00 AM MDT by Rodney Underhill.

APPROVAL OF MINUTES

Mr. Rosin made a motion to approve the minutes of June 16, 2020. It was seconded by Mr. Arrington. Motion carried.

EXECUTIVE SESSION

Mr. Arrington made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Webb. The vote was: Mr. Rosin, aye; Mr. Webb, aye; Mr. Arrington, aye; and Mr. Underhill, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

DISCIPLINE

Mr. Nelson presented Stipulation and Consent Order in case number CON-2020-6. Mr. Webb made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

FINAL ORDER

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in case numbers CON-2019-134, CON-2020-24, and CON-2020-28. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

Ms. Peel presented a Findings of Fact, Conclusions of Law and Final Order in case number CON-2021-2. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Arrington. Motion carried.

PAYMENT PROPOSAL

Ms. Peel presented payment proposal for CON-2020-23. Mr. Webb made a motion to approve the payment proposal. It was seconded by Mr. Arrington. Motion carried.

DIVISION BUSINESS

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$10,677.06 as of June 30, 2020.

BOARD CONTRACT

Mr. McQuade presented the 2021 fiscal year Board contract. Mr. Arrington made a motion to approve the contract and authorize the Board chair to sign on behalf of the Board. It was seconded by Mr. Webb. Motion carried.

LAWS AND RULES

Mr. McQuade discussed implementing a rule regarding a fee to return to active status after a registrant has requested to make their registration inactive. Mr. Arrington made a motion to adopt a new rule to impose a fee equal to the difference between the inactive and active fees to return to active status. It was seconded by Mr. Rosin. Motion carried.

Mr. Arrington made a motion to omit language from rule 150. It was seconded by Mr. Rosin. Motion carried.

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

BOARD CHAIR ELECTIONS

Mr. Webb made a motion to elect Mr. Arrington as Board chair. It was seconded by Mr. Rosin. Motion carried

NEXT MEETING was scheduled for August 11, 2020 at 10:00 AM MDT.

EXECUTIVE SESSION

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Rosin. The vote was: Mr. Arrington, aye; Mr. Webb, aye; Mr. Rosin, aye; and Mr. Underhill, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Rosin. Motion carried.

APPLICATIONS

Mr. Arrington made a motion to approve the following for registration:

METCALFS TRUCKING AND PROPERTY	
PRESERVATION LLC	RCE-54672
DRIP RAIN GUTTERS LLC	RCE-55057
H & H PORTABLE WELDING LLC	RCE-55326
STEADY CONSTRUCTIONLLC	RCE-55327
ENDERS BACKFLOW AND SPRINKLERS INC	RCE-55344
GARCIA IVAN F	RCT-55133
KELLOGG RICHARD M	RCT-55357
SELLARS JUSTIN S	RCT-55203
SLACK FREDERICK LOREN	RCT-55134

It was seconded by Mr. Webb. Motion carried.

Mr. Webb made a motion to table the following pending receipt of additional information:

901176033
901166669

It was seconded by Mr. Arrington. Motion carried.

ADJOURNMENT

Mr. Webb made a motion to adjourn the meeting at 11:32 AM MDT. It was seconded by Mr. Rosin. Motion carried.

Rodney Underhill, Chair